



CREDENTIALING CHECKLIST

The following documents are requested to complete your credentialing application: Please visit our [Career Portal](#) or use the [Credentialing Application](#) to easily upload all of your files. If you need additional assistance, please call us at [912-438-4402](tel:912-438-4402) or email your information to Jamie@JETTMedicalStaffing.com

- Current CV
- Graduate School Diploma and Training Certificates
- Current Board Certificates (if applicable)
- ALL Current State Medical License(s)
(Wallet card with expiration date and number, if not available, the wall certificate)
- State Controlled Substance Registration (if applicable)
- Federal DEA Certificate(s) (if applicable)
- CME's for the past 2 years
- BLS, ACLS, ATLS, PALS, APLS, NRP Certificates
- Recent Photo Signed and Dated
- Color Copy of current Driver's License or Passport
- NCCPA Certificate
- Malpractice Claims History Form (if applicable)
- Current Immunization Records and Recent Test Results (i.e. TB, MMR, etc.)
- COVID Vaccine Card or Exemption
- NPI Number
- Case Logs for last 24 months (if applicable)
- Locum Tenens Practice Experience (if applicable)
- DD-214 (Military Service Discharge) (if applicable)
- References
- Copy of personal Auto Insurance card for car rental (if applicable)